

AuroraStack Event Calendars Pro User Manual

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AuroraStack Event Calendars Pro is the paid WordPress edition for organisations that need advanced calendar styling, multiple event calendars, imports, registrations, payment handoffs, iCal/Google/iOS sync, Hall of Fame plaques, post-event downloads, seasons, reminders, and automation hooks.

This manual is written for administrators who will install, configure, maintain, and sell the calendar experience to their own members or visitors.

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1. What Pro Adds

Pro includes the Lite feature set plus:

- Multiple named event calendars.
- Per-calendar visual profiles.
- Calendar-specific event filtering with `[aurora_calendars calendar="slug"]`.
- CSV, Excel XLSX, and Word DOCX event imports where server support is available.
- Import destination controls for assigning events to a specific calendar.
- iCal/ICS subscription feeds, browser ICS downloads, Google subscription links, and Apple/iOS subscription links.
- Event registration forms.
- Admin-visible registration counts and registration records.
- Payment handoff buttons for configured checkout URLs.
- Hall of Fame entries, imports, year tabs, responsive plaque cards, and medal styles.
- Image-month view and advanced visual designs.
- Monthly calendar and event background overrides.
- Post-event downloadable resources.
- WhatsApp Cloud API and webhook reminder options when the active plan includes them.
- Licence activation and plan-based feature access.

2. Installation, Licence, And First Setup

Install Pro

1. Download the Pro ZIP from AuroraStack after purchase.
2. In WordPress admin, go to Plugins > Add New.
3. Click Upload Plugin.
4. Upload the Pro ZIP.
5. Click Activate Plugin.
6. Confirm the left admin menu shows AuroraStack Event Calendars.

Activate The Licence

1. Go to AuroraStack Event Calendars > License.
2. Enter the licence key supplied after checkout.
3. Enter the licence email if requested.
4. Confirm the licence endpoint if AuroraStack supplied one.
5. Click Verify or Save.
6. Confirm the status is active and the plan is correct.

If licence restrictions are enabled and the licence is expired, invalid, cancelled, or over the site activation limit, plan-gated areas are locked until the licence is corrected.

First Setup Checklist

1. Go to Settings > Appearance.

2. Choose default view: month, list, image-month, or Hall of Fame.
3. Set calendar alignment to Centre.
4. Enable Force calendar to centre if your WordPress theme aligns embeds oddly.
5. Set colours and list/card sizes.
6. Go to Settings > Fonts and Images.
7. Choose fonts and image settings.
8. Go to Settings > Reminders.
9. Decide whether to show sync controls and WhatsApp share buttons.
10. If using multiple calendars, create them in Event Calendars.
11. Add one test event.
12. Add the shortcode to a draft page.
13. Test desktop, tablet, and phone portrait layouts.

3. Shortcodes And Display Choices

Default month calendar:

```
[aurora_calendars]
```

Upcoming-events list:

```
[aurora_calendars view="list"]
```

Upcoming-events list with a limit:

```
[aurora_calendars view="list" limit="10"]
```

Image-month layout:

```
[aurora_calendars view="image_month"]
```

Image-month layout with image placement:

```
[aurora_calendars view="image_month" image_position="top"]  
[aurora_calendars view="image_month" image_position="left"]  
[aurora_calendars view="image_month" image_position="right"]
```

Hall of Fame:

```
[aurora_hall_of_fame]
```

Alternative Hall of Fame shortcode:

```
[aurora_calendars view="hall_of_fame"]
```

Show one named Pro calendar:

```
[aurora_calendars calendar="members"]
```

Show one named Pro calendar in list view:

```
[aurora_calendars view="list" calendar="members"]
```

Hide WhatsApp buttons on one calendar:

```
[aurora_calendars show_whatapp="0"]
```

Force one calendar to centre on the page:

```
[aurora_calendars force_center="1"]
```

Override size on one page:

```
[aurora_calendars width="1200" height="900" cell_width="160" cell_height="190"]
```

4. Add, Edit, Cancel, Restore, And Delete Events

Add An Event Manually

1. Go to AuroraStack Event Calendars > Add New Event.
2. Enter the event title.
3. Add the full description in the main WordPress editor.
4. If using Pro multi-calendar mode, choose Event calendar.
5. Set Start date and time.
6. Set End date and time if the event has an end or spans multiple days.
7. Add Location.
8. Add Optional event image/icon URL if the event should show an icon.
9. Select a Linked details post or page if the calendar should link to a richer page.
10. Add Post-event download files if required.
11. Configure reminder settings if needed.
12. Configure Registration and Payment if this event requires it.
13. Publish the event.

Edit An Event

1. Go to AuroraStack Event Calendars > AuroraStack Event Calendars.
2. Click the event title.
3. Update fields as required.
4. Click Update.
5. Refresh the public calendar page.

If calendar sync is enabled, subscribed calendar apps can pick up changes when they next refresh the feed. A downloaded ICS file is a one-time snapshot.

Cancel An Event

Use one of these methods:

- Move the event to Draft to hide it.

- Leave it Published and add "Cancelled" to the title if visitors should still see it.
- Use the authorised front-end Manage Event popup if your logged-in user has permission to edit the event.

The front-end Manage Event popup can edit title, dates, description, downloads, or cancel the event. A cancelled event is moved to Draft and can be restored in WordPress admin.

Restore An Event

1. Go to AuroraStack Event Calendars > AuroraStack Event Calendars.
2. Filter by Draft if needed.
3. Open the event.
4. Change Status to Published.
5. Click Update.

Delete An Event

1. Go to AuroraStack Event Calendars > AuroraStack Event Calendars.
2. Hover over the event title.
3. Click Trash.
4. To permanently delete it, open Trash and click Delete Permanently.

5. Create And Manage Multiple Event Calendars

Multiple calendars let one WordPress site run separate event sets, such as:

- Members programme.
- Public programme.
- Competitions.
- Youth activities.
- Training.
- Social events.

Create A Calendar

1. Go to AuroraStack Event Calendars > Event Calendars.
2. Enter a Name, such as "Members Programme".
3. Enter a Slug, such as members s.
4. Click Add New Event Calendar.

Assign An Event To A Calendar

1. Open an event.
2. In Event calendar, choose the correct calendar.
3. Update the event.

Each event is assigned to one primary calendar for Pro calendar filtering. Events with no specific calendar can show in general calendars.

Display One Calendar

Use the calendar slug:

```
[aurora_calendars calendar="members"]
```

Configure A Calendar's Own Look

1. Go to Settings > Calendars.
2. Find the calendar.
3. Tick Use custom settings for this calendar.
4. Choose colours, sizing, fonts, background images, list card settings, sync visibility, WhatsApp visibility, and default view.
5. Save Changes.

If custom settings are disabled, that calendar uses the global settings.

6. Import Events From CSV, Excel, Or Word

Pro accepts:

- CSV.
- Excel XLSX.
- Word DOCX containing a table.

Maximum upload size is 5 MB.

Prepare A Spreadsheet

Use a header row. Example:

```
title,start,end,location,description,calendar,icon_url
Opening Night,2026-09-04 19:00,2026-09-04 21:30,Main Hall,Welcome evening,members,https://example.com/icons/so
Workshop Weekend,2026-09-12 10:00,2026-09-14 16:00,Studio,Three day workshop,training,https://example.com/icons
```

Recognised columns:

- title: required. Also accepts name, event, or summary.
- start: required date/time. Also accepts start_date plus optional start_time.
- end: optional date/time. Also accepts end_date plus optional end_time.
- location: venue, room, link, or place.
- description: event card and popup text.
- calendar, event_calendar, calendar_slug, calendar_id, calendar_name, or calendars: optional Pro calendar assignment.
- icon_url, event_icon_url, event_icon, image_url, event_image, image, or icon: optional event icon/image URL.

- details_post_id, details_post_slug, details_post_title, or details_post_url: optional linked details page.
- resources: optional post-event downloads.
- alert_lead: reminder number.
- alert_unit: minutes, hours, or days.
- reminder_note: optional text included in reminder workflows.

Choose Import Destination Calendar

On the Import Events page, Pro shows Import destination calendar.

Options:

- Use spreadsheet calendar column / no default: each row can use its own calendar value.
- Assign imported events to an existing calendar: all rows go to that calendar unless row override is enabled and a row has its own calendar value.
- Create a new calendar on import: enter a new calendar name and import into it.
- Allow calendar columns to override this destination: if checked, the spreadsheet row wins when it contains a calendar value.

Import The File

1. Go to AuroraStack Event Calendars > Import Events.
2. Choose the CSV, XLSX, or DOCX file.
3. Choose destination calendar settings if using multiple calendars.
4. Click Import Events.
5. Review the result notice.
6. Open the Events list and check the imported rows.

Word DOCX Import

For Word DOCX, put the data in a Word table:

- First row: column names.
- Following rows: one event per row.

Older .xls files should be saved as .xlsx or .csv.

7. Event Icons, Details Pages, Downloads, And Multi-Day Events

Event Icons

Use JPG or PNG icon URLs. Best practice:

- Upload to Media Library.
- Use square transparent PNG icons.

- Use 64x64, 128x128, or 256x256 source images.
- Set event icon size and event icon background in Settings.

Linked Details Pages

Use a linked details page when the card summary is not enough.

1. Create the detailed WordPress page or post.
2. Edit the event.
3. Select it in Linked details post or page.
4. Update the event.

Downloads

Add post-event resources in Event Details:

Programme PDF | <https://example.com/programme.pdf>
Recording | <https://example.com/recording.mp4>

Downloads appear after the event has completed.

Multi-Day Events

If the event starts on one date and ends on a later date:

- Month view shows it on each date it spans.
- List view creates a visible card for each day in the selected month.
- The same icon/image is used on each displayed day.

8. Settings Overview

Go to AuroraStack Event Calendars > Settings.

Pro settings are grouped into:

- Appearance.
- Fonts and Images.
- Calendars.
- Hall of Fame.
- Reminders.
- Registrations and Payments.
- WhatsApp API.
- Webhook and Data.

Save Changes after editing. Then test the public page.

9. Appearance Settings In Detail

Colour Settings

- Accent colour: highlight colour used around selected controls and event accents.
- Calendar background colour: base background colour behind the calendar.
- Calendar text colour: month titles, labels, and primary text.
- Muted text colour: less prominent calendar text.
- Event card background: event card colour.
- Event card text: event title and description colour.
- Event card muted text: event date/time/location colour.
- Event icon background: background behind event icons.
- Border/grid colour: calendar and grid lines.
- Sync/add-to-calendar button background: iCal, Google, Apple, and sync button colour.
- Sync/add-to-calendar button text: text/icon colour on sync buttons.
- Arrow button background: previous/next button colour.
- Arrow button text: arrow button text/icon colour.
- WhatsApp share button background: manual share button colour.
- WhatsApp share button text: manual share button text colour.

Calendar View Sizing

- Corner radius: curve on calendar, cells, and cards.
- Calendar max width: maximum container width.
- Calendar minimum height: minimum full calendar height.
- Calendar padding: inner space around the calendar.
- Cell min width: minimum width of each day column.
- Cell min height: minimum height of each day row.
- Cell padding: inner space inside each cell.
- Calendar border width: outside border thickness.
- Cell border width: grid border thickness.
- Event spacing: vertical gap between events in the same cell.
- Fit calendar width to configured cell width: expands or shrinks the full calendar based on the cell width.
- Force calendar to centre on the page: useful when themes align content strangely.
- Show WhatsApp share buttons: global toggle.

General Display

- Calendar alignment: left, centre, or right.
- Default view: month, image-month, list, or Hall of Fame.
- Image month image placement: top, left, or right.
- List layout: vertical or responsive horizontal cards.
- Week starts on: Monday or Sunday.

- Enable season-based calendar navigation: shows season controls and automatic season loading.
- Grey out days with no events: de-emphasises empty days.

List View Cards

- List card width: target event card width.
- List card height: fixed height. Use 0 for automatic height.
- List card columns: one to four columns.
- Fit list-view calendar width to configured card width and columns: makes the list container match the chosen card setup.

List cards use compact top-right icon buttons for details, iCal/iOS, Google Calendar, WhatsApp, registration/payment, downloads, and Manage Event. Hover or focus an icon to see its hint.

10. Fonts, Images, Borders, And Presets

Fonts

You can separately control:

- Calendar text font.
- Day number font.
- Event text font.
- Event button font.
- Hovered/selected event font.

Font sizes:

- Base font size.
- Day number size.
- Event font size.
- Button font size.

Use readable fonts for body text. Decorative fonts work best for headings, day numbers, or themed calendars.

Background Images

Calendar background image:

- Shown behind the calendar.
- Use JPG, JPEG, or PNG.
- Set image fit and image position.

Event card background image:

- Shown behind event cards.
- Use a related but contrasting image.

- Make sure event text remains readable.

Monthly background overrides:

- Pro can set different calendar and event background images per month.
- Use this when each month has its own theme or season artwork.

Image Fit Options

- Cover: fills the area and may crop.
- Contain: shows the full image and may leave empty space.
- Stretch: fills the area without preserving proportions.
- Repeat: tiles the image.

Border Images

- Calendar border pattern: choose a bundled pattern.
- Custom border image URL: use your own JPG or PNG.
- Border image slice: CSS slice value.
- Border image width: visible border thickness.

Presets And Saved Designs

Pro can use advanced design presets and saved custom designs.

Workflow:

1. Choose a Calendar design preset.
2. Adjust colours, fonts, borders, and images.
3. Enter a Custom design name.
4. Tick Save current settings as a custom design.
5. Save Changes.
6. The design becomes available in the preset dropdown.

11. Per-Calendar Design Profiles

Per-calendar profiles are one of the most important Pro features.

Use them when:

- A members calendar needs a different look from a public calendar.
- A competitions calendar needs stricter card sizing.
- A youth calendar needs brighter colours.
- A Hall of Fame page needs a different layout.

Setup:

1. Go to Event Calendars.
2. Create calendars such as Members, Public, Competitions.
3. Go to Settings > Calendars.
4. Open the calendar profile.
5. Tick Use custom settings for this calendar.
6. Set default view, alignment, colours, sizing, list card settings, fonts, images, sync controls, WhatsApp controls, and border settings.
7. Save Changes.
8. Use the scoped shortcode:

```
[aurora_calendars calendar="members"]
```

Profile settings override global settings only for that calendar. Disabled profiles use global settings.

12. Calendar Sync And ICS Subscriptions

Enable sync in Settings > Reminders.

Pro can show:

- Sync calendar card.
- Apple/iOS subscription button.
- Google subscription button.
- Download ICS button.
- Per-event add-to-calendar links.

Custom Subscription URL

Use Custom subscription feed URL when you serve the feed from a branded domain.

Examples:

```
webcal://calendar.example.org/events.ics  
https://calendar.example.org/events.ics  
https://calendar.example.org/{calendar}.ics
```

For multiple calendars, use {calendar} or {calendar_slug}. If a scoped calendar uses a shared custom URL, the plugin can add the calendar query argument automatically.

Apple/iOS

Apple/iOS subscription buttons use webcal:// where supported by the browser and device.

Google

Google subscription opens Google's calendar subscribe flow. Visitors may need to sign into Google, because subscriptions belong to a Google account.

Download ICS

Download ICS creates a file snapshot. If events change later, visitors need to download again.

Subscribed Feeds And Updates

Subscribed calendar apps decide how often to refresh. The plugin includes metadata so apps can detect event edits when they refresh the feed.

13. Registrations And Attendee Management

Registrations are optional per event.

Enable Registration For An Event

1. Edit the event.
2. Find Registration and Payment.
3. Tick Allow visitors to register for this event.
4. Set Registration capacity. Use 0 for unlimited.
5. Save the event.

Visitor fields include:

- Name.
- Email.
- Optional phone.
- Optional notes.

View Registrations

1. Go to AuroraStack Event Calendars > Registrations.
2. Open a registration record.
3. Review event, name, email, phone, notes, registered time, registration status, payment status, payment method, and amount.

Edit Registration Status

1. Open a registration record.
2. Change Registration status.
3. Change Payment status if needed.
4. Update the record.

Event edit screens also show a Registration Summary with count and payment requirement.

14. Payment Handoff Setup

The plugin does not collect card details. It redirects visitors to checkout links configured by the administrator.

Global Payment Settings

Go to Settings > Registrations and Payments.

Set:

- Payment currency.
- PayPal business email or PayPal checkout URL if used.
- Apple Pay checkout URL.
- Google Pay checkout URL.
- Payment success URL.
- Payment cancel URL.

Even though the labels mention Apple Pay and Google Pay, the URLs normally come from a payment provider or checkout page that supports those payment methods.

Event Payment Settings

1. Edit an event.
2. Tick Require payment after registration.
3. Enter Event price.
4. Enter Currency.
5. Add event-specific PayPal, Apple Pay, or Google Pay override URLs if needed.
6. Update the event.

Recommended flow:

1. Visitor registers.
2. Plugin stores the registration.
3. Visitor chooses the configured payment button.
4. Visitor completes payment on the payment provider site.
5. Admin reconciles payment status in WordPress against the provider dashboard.

15. Reminders, WhatsApp, And Webhooks

Email Reminders

1. Go to Settings > Reminders.
2. Tick Send email reminders.
3. Add recipients, one per line or comma-separated.
4. Edit each event that needs a reminder.
5. Tick Send reminder before this event.
6. Choose minutes, hours, or days before.
7. Add an optional reminder note.

WordPress cron runs when the site receives traffic. For precise reminders, configure real server cron with your host.

Manual WhatsApp Share

Manual WhatsApp share links let visitors choose where to share the event. This is suitable for communities and groups when the user initiates the share.

WhatsApp Cloud API

When your plan includes it, WhatsApp Cloud API settings include:

- Graph API version.
- Phone number ID.
- Permanent access token.
- Approved template name.
- Template language.
- Opted-in phone recipients.

Official WhatsApp Cloud API messaging is intended for opted-in phone recipients and approved templates. Direct automated posting into groups or communities is not provided by default.

Webhook Reminders

Webhook settings include:

- Webhook URL.
- Webhook signing secret.

Use webhooks for external automation platforms or custom reminder workflows.

16. Seasons And Programme Years

Season navigation is useful for clubs, schools, universities, and societies.

Single season:

1. Go to Settings > Appearance.
2. Tick Enable season-based calendar navigation.
3. Enter Season starts, such as 09/01.
4. Enter Season ends, such as 06/30.
5. Save Changes.

Multiple seasons:

2026-2027 Season | 09/01 | 06/30
Summer Programme | 07/01 | 08/31
Winter Talks | 01/01 | 03/31

When multiple season rows are present, they override the single season start/end fields.

Loading behaviour:

- If today is inside a season, the calendar opens on the current month in that season.
- If the last season has ended and the next season is in the future, the calendar opens on the next season start month.
- Visitors can still jump to other months and choose previous/current seasons.

17. Hall Of Fame Entries And Plaques

Hall of Fame is Pro-only.

Use it for:

- Award winners.
- Competition results.
- Achievement records.
- Club honours.
- Historical programme highlights.

Add A Hall Of Fame Entry

1. Go to AuroraStack Event Calendars > Hall of Fame.
2. Click Add Hall of Fame Entry.
3. Enter a title. A good internal title is 2026 - Person Name.
4. In Hall of Fame Details, enter Year.
5. Enter Position.
6. Add Image URL if there is an image. Leave blank to hide the image area.
7. Enter Person name.
8. Enter Name of achievement.
9. Enter Event name.
10. Enter Event description.
11. Publish.

Position controls metal style:

- 1: gold.
- 2: silver.
- 3: bronze.
- Other positions: use default Hall of Fame metal setting.

Edit A Hall Of Fame Entry

1. Go to Hall of Fame.
2. Click the entry.
3. Edit the year, position, image URL, person name, achievement, event name, or description.

4. Click Update.

Delete A Hall Of Fame Entry

1. Go to Hall of Fame.
2. Hover over the entry.
3. Click Trash.
4. Permanently delete from Trash only if you are sure.

Display Hall Of Fame

Use:

[aurora_hall_of_fame]

The display shows year tabs. If there are many years, the interface shows the years that fit and provides a dropdown/jump control for the rest.

18. Import Hall Of Fame Data

Go to AuroraStack Event Calendars > Import Hall of Fame.

Accepted file types:

- CSV.
- Excel XLSX.

Maximum size: 5 MB.

Columns:

- year: required, for example 2026.
- position: optional. Also accepts place or rank.
- image_url: optional.
- achievement: also accepts achievement_name or name_of_achievement.
- person_name: required. Also accepts name_of_person, person, name, or recipient.
- event_name: event name shown on the plaque.
- event_description: description shown below event name.

Example:

```
year,position,image_url,achievement,person_name,event_name,event_description
2026,1,,C1 Prints,Nova Everly,Autumn Showcase,Annual print competition
2026,2,,C2 Prints,Mira Solen,Winter Salon,Annual print competition
```

Import steps:

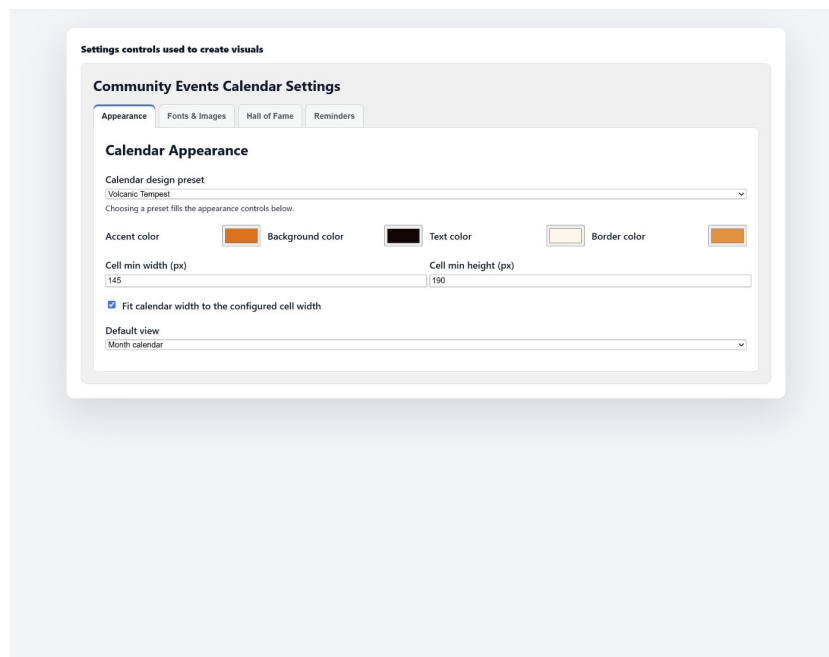
1. Prepare the CSV or XLSX with a header row.
2. Go to Import Hall of Fame.

3. Choose the file.
4. Tick Replace existing Hall of Fame entries before importing only if this file should replace all current entries.
5. Click Import Hall of Fame.
6. Review the result notice.
7. Open Hall of Fame to check imported entries.

19. Custom Design Recipes With Screenshots

Settings Controls

The settings page gives a visual control area for colours, sizing, images, and profiles.



Settings controls

Volcanic Tempest Calendar

Use this for a bold, dramatic calendar.



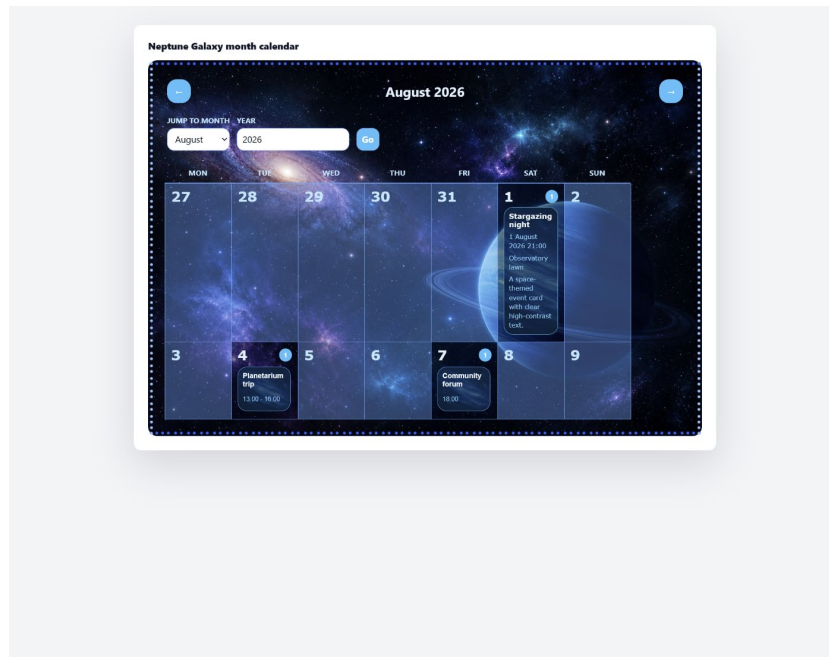
Volcanic calendar

Steps:

1. Go to Settings > Fonts and Images.
2. Choose the Volcanic Tempest preset if available, or add a lava/volcano Calendar background image URL.
3. Set Calendar image fit to Cover.
4. Set Event card background image to a darker lava texture or use a dark translucent event background colour.
5. Set Calendar text colour to cream or white.
6. Set Event card text to white or cream.
7. Set Accent colour and Arrow button background to orange.
8. Enable Grey out days with no events.
9. Save Changes.

Neptune Galaxy Calendar

Use this for talks, science events, night events, or modern community programmes.



Neptune galaxy calendar

Steps:

1. Add a space or galaxy Calendar background image URL.
2. Set image fit to Cover.
3. Use navy or translucent dark cell backgrounds.
4. Use cyan/blue accent buttons.
5. Use pale text.
6. Use event background images or dark cards that contrast with the calendar background.
7. Save and test mobile portrait mode.

Image-Month Calendar

Use this when the calendar needs a strong hero image.

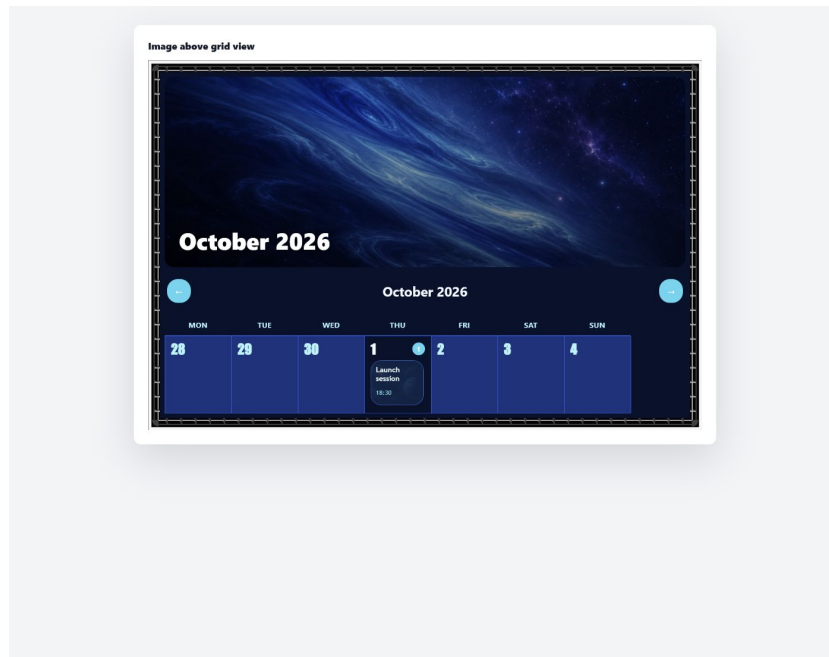


Image plus month grid

Steps:

1. Use `[aurora_calendars view="image_month"]`.
2. Set Image month image placement to Top, Left, or Right.
3. Add a wide Calendar background image URL.
4. Set Calendar image fit to Cover.
5. Keep cell width moderate so the grid does not overflow.

Hall Of Fame Plaques



Hall of Fame plaques

Recommended settings:

- Hall of Fame width: 1000-1400.
- Entry layout: Responsive plaque cards.
- Plaque/card width: around 520.
- Plaque/card height: around 170-200.

- Person font size: larger than detail font size.
- Detail font size: readable but secondary.
- Border width: 0-2 for clean layouts, larger for framed designs.

20. Mobile And Tablet Setup

Test at:

- Desktop width.
- Tablet landscape.
- Tablet portrait.
- Phone portrait.

Recommended settings:

- Calendar alignment: centre.
- Force calendar to centre: enabled if the theme interferes.
- Cell min width: 110-150.
- Cell min height: 140-200.
- Event font size: 12-15.
- List card columns: 2 or 3 for desktop, automatically collapses on phone.
- List card height: 0 for auto or 240-320 for consistent design.
- Hall of Fame card width: around 520 for desktop two-column layouts.
- Hall of Fame person font: larger than detail font.

On mobile:

- Event actions use compact icons.
- Description popups are touch-friendly.
- Hall of Fame names scale to stay on one line where possible.
- List view collapses to one column.

21. Testing Checklist Before Launch

1. Verify the licence is active.
2. Create one normal event.
3. Create one multi-day event.
4. Create one event with an icon.
5. Create one event with a linked details page.
6. Create one event with downloads.
7. Test calendar view.
8. Test list view.
9. Test image-month view.

10. Test sync buttons.
11. Test ICS download.
12. Test Google subscription.
13. Test Apple/iOS subscription on an Apple device if possible.
14. Test registration on a free event.
15. Test registration plus payment handoff on a paid event.
16. Test import with two event rows.
17. Test import into a specific calendar.
18. Test Hall of Fame manual entry.
19. Test Hall of Fame import.
20. Test desktop, tablet, and phone portrait layouts.
21. Clear cache and retest public pages.

22. Troubleshooting

A Pro Feature Is Locked

- Check the licence status.
- Confirm the active plan includes the feature.
- Reverify the licence.
- Check the site activation limit.

Calendar Does Not Use The Expected Calendar Profile

- Confirm the shortcode has the correct `calendar="slug"`.
- Confirm the event is assigned to that calendar.
- Confirm Use custom settings for this calendar is ticked.
- Save settings again and clear cache.

Events Imported Into The Wrong Calendar

- Check Import destination calendar.
- Check whether row override was enabled.
- Check the spreadsheet `calendar` column.
- Remember each imported event is assigned to one calendar only.

Google Subscription Opens But Does Not Subscribe

- Google may require sign-in.
- Confirm the feed URL is public.
- Confirm the custom subscription URL is reachable over HTTPS or webcal.
- Test the ICS download URL directly.

Apple/iOS Subscription Does Not Open

- Some browsers do not handle webcal:// links.
- Try Safari on iOS or macOS.
- Provide the Download ICS button as a fallback.

Registration Button Does Not Show

- Confirm registrations are enabled for that event.
- Confirm the active plan includes registrations.
- Confirm the event is published.
- Clear cache.

Payment Button Does Not Show

- Confirm Require payment after registration is enabled.
- Confirm the active plan includes payments.
- Confirm checkout URLs are configured globally or on the event.

Hall Of Fame Looks Cramped

- Increase Hall of Fame width.
- Increase plaque/card width.
- Increase plaque/card height.
- Reduce detail font size.
- Use responsive plaque cards.
- Leave image URL blank if no image is needed.

23. Security, Privacy, And External Services

Use HTTPS for:

- Licence endpoint.
- Checkout URLs.
- Webhook URLs.
- Image URLs.
- Download URLs.

Do not collect card details directly in WordPress. Use trusted payment providers.

External services may include:

- AuroraStack licence verification.
- Stripe or other checkout provider.
- WhatsApp share or Cloud API.

- Remote images.
- Remote download files.
- Branded calendar feed domain.

Add configured external services to your site's privacy policy where required.

Keep WordPress, themes, plugins, and PHP up to date. Only give event management access to trusted users.